



Ref: Agenda/Council-12 November 2019

7th November 2019

Dear Sir/Madam

All Members of the Town Council are hereby summoned to the **Council Meeting of Biggleswade Town Council** that will take place on **Tuesday 12th November 2019** at the **Offices of Biggleswade Town Council, Saffron Road, Biggleswade** commencing at **7.00 p.m.** in order to transact the under mentioned items of business.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Rob D McGregor'.

Rob D McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards (2)
Central Bedfordshire Council
The Editor, Biggleswade Today

Bedfordshire Constabulary
County Library, Biggleswade

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**

To receive Statutory Declarations of Interests from Members in relation to:

- (a) Disclosable Pecuniary interests in any agenda item.
- (b) Non-Pecuniary interests in any agenda item.

3. **TOWN MAYOR'S ANNOUNCEMENTS**
4. **PUBLIC OPEN SESSION**

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, pertaining to matters listed on the Agenda.

Each Speaker will give their name to the Chairman, prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

5. **INVITED SPEAKER**

Kathryn Holloway, Bedfordshire Police and Crime Commissioner.

6. **MEMBERS QUESTIONS**

7. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For Members to receive the minutes of the Council Meeting held on **Tuesday 22nd October 2019** at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

8. **MATTERS ARISING**

- a. Minutes of the Town Council Meeting held on **Tuesday 22nd October 2019**.

9. **PLANNING APPLICATIONS**

- a. **CB/19/03482/FULL – 48 Lincoln Crescent, Biggleswade, SG18 8HW**
Proposed single storey rear extension.
- b. **CB/19/03521/FULL – 120 London Road, Biggleswade, SG18 8EL**
First floor extension.
- c. **CB/19/03588/FULL – 24 Anderson Road, Biggleswade, SG18 8FX**
Loft Conversion with Front Cottage Dormer and Rear Roof Velux.
- d. **CB/19/03309/FULL – 61 Lincoln Crescent, Biggleswade, SG18 8HP**
Single storey side extension and single storey rear extension.
- e. **CB/19/03608/FULL – 7 Holme Court Avenue, Biggleswade, SG18 8PF**
Proposed two storey and single storey rear extension and internal alterations.
- f. **CB/19/03446/FULL – 162 Hitchin Street, Biggleswade, SG18 8BP**
Rear two storey extension.
- g. **CB/19/03605/FULL - Land east of Stratton Business Park, Biggleswade**
Creation of a bund.
- h. **Biggleswade Town Council and Langford Parish Council**
Assistance requested from Langford Parish Council in a significant planning matter. Documents relating to this application are available for viewing. Attached is an email. The planning application number is CB/18/04783/OUT. Site at Land west of Langford Road, Langford, SG18 9QU. CBC rejected the application. Langford Parish Council objected to the application. The appeal reference is APP/P0240/W/19/3236423. Appellant is Planning Prospects. Close of comments is 28th October 2019. See our map for location. Site is at top left with 55 dwellings.

10. **ITEMS FOR CONSIDERATION**

a. **Request for street name**

A request from a resident requesting consideration for street named after Rex Huckle, details of this on the attached letter.

b. Luton Airport

Correspondence has been received from London Luton Airport. Consultation period closes 16th December 2019. (Attached).

c. Council Meetings

Council to consider whether Committee meetings should be held six times a year instead of four times a year. Current schedule attached.

d. CBC Review Polling places and polling districts

Central Bedfordshire Council is conducting a review of its polling places and polling districts (Email attached).

An online questionnaire is available at www.centralbedfordshire.gov.uk/consultations. The consultation is open until 11 December 2019.

Residents can also get a paper copy of the questionnaire by post or e-mail at: Electoral Services, Priory House, Monks Walk, Chicksands SG17 5TQ or electoral.registration@centralbedfordshire.gov.uk

11. ITEMS FOR INFORMATION

a. CB/TCA/19/00483 – Works to trees in a conservation area: Claremont Court, Rose Lane, Biggleswade

Works to trees in conservation area: Raise crown over highway to give circa 5.5m clearance, reduce extending lateral by circa 2.5m, back to suitable pruning point to bring back into shape, remove epicormic growth to stem to T1 Lime tree. Remove epicormic growth on stem, prune low branches away from fence to give circa 1.5m clearance to T2 Lime tree. Remove epicormic growth on stem to circa 3m, prune back from neighbouring wall to give circa 1.5m clearance to T3 Lime Tree.

b. Meeting with Bedfordshire Police

Councillor D Strachan and Councillor I Bond met with Chief Supt Boyle on the 21st October 2019, where a number of issues were raised. Please find attached a written response.

c. Letter from Rt Hon Alistair Burt MP

Members are asked to note a letter received from Rt Hon Alistair Burt MP. (Attached)

12. PUBLIC OPEN SESSION

To adjourn for a period of up to 15 minutes to allow members of the public to put questions or to address the Council, through the Chairman, in respect of any other business of the Town Council.

Each Speaker will give their name to the Chairman prior to speaking, which will be recorded in the minutes, unless that person requests otherwise. Each Speaker will be allowed **(one) three-minute slot**.

13. **EXEMPT ITEMS**

The following resolution will be **moved** that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

(14a Health Provision)

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council **resolve** to exclude the public and press by reason of the confidential nature of the business about to be transacted.



**MINUTES OF THE BIGGLESWADE TOWN COUNCIL MEETING
HELD ON TUESDAY 22 OCTOBER 2019
AT THE OFFICES OF BIGGLESWADE TOWN COUNCIL,
THE OLD COURT HOUSE, 4 SAFFRON ROAD, BIGGLESWADE**

PRESENT:

Cllr D Albone
Cllr I Bond
Cllr K Brown
Cllr G Fage
Cllr L Fage
Cllr F Foster (Vice Chairman)
Cllr M Foster
Cllr M North
Cllr M Knight
Cllr R Pullinger
Cllr H Ramsay
Cllr M Russell (Chairman)
Cllr D Strachan
Cllr C Thomas
Cllr J Woodhead

Mr R McGregor – Town Clerk
Mr P Truppin – Locum Clerk
Mrs J Durn – Meeting Administrator, Biggleswade Town Council
Members of Public 3, including Simon Newton, Town Centre Operations Manager, BTC

B22/1001 1. APOLOGIES FOR ABSENCE

None. Cllrs. Bond, Knight and Pullinger arrived slightly late having attended a meeting between residents and the developer of Land North of Potton Road.

ABSENT WITHOUT APOLOGIES

None

B22/1002 2. DECLARATIONS OF INTEREST

B22/1002.1 a. Disclosable Pecuniary Interests in any agenda item - None

B22/1002.2 b. Non-pecuniary interests in any agenda item:

Cllr D Strachan – Item 10c.
Cllr M Russell – Item 9b.
Cllr G Fage – Item 10a.
Cllr D Albone – Item 9d.
Cllr C Thomas – Item 9d.
Cllr I Bond – Item 11c.

B22/1003 3. TOWN MAYOR'S ANNOUNCEMENTS.

Cllr Russell attended the following events:

11th October: Presentation to CBC's Infrastructure & Development Board.

The IDB is a group of developers brought together by CBC, supported by their officers, including the Director of Regeneration, and chaired by a former senior civil servant. The focus for the meeting was development in the A1 corridor and the Mayor was invited to give the Town Council's viewpoint. Other Speakers were Jackie Sadek of UK Regeneration and Tom Leeming of Tritax Symmetry. The presentation was followed by questions and discussion.

17th October: Bedfordshire Association of Town & Parish Councils' AGM:

The AGM took place at Cople Village Hall and was very well attended., including four representatives from Biggleswade – Cllrs Ramsay, Knight, Thomas and Russell. The Mayor was re-elected to the County Committee for a further four-year term.

Just before the meeting the Mayor was approached by Brickhill Parish Council who wished to put forward a motion for debate. The motion was due to be seconded by Stewartby Parish Council, but they were unable to be present. The Mayor was asked to second, and after a brief discussion with Biggleswade colleagues, agreed to do so, in order that the motion could be debated. The motion was:

"That BATPC is concerned about the effect of repeated illegal encampments on councils and local communities and the cost and disruption incurred. We ask for better legislative means to deal with encampments, to prevent them when they arise and to sanction against those who repeatedly camp in unauthorized locations, and against the damage caused".

The motion was carried by a substantial majority and the concerns will be sent to Bedfordshire unitary authorities and also to the National Association of Local Councils.

There were presentations on major infrastructure from Martin Tugwell, Programme Director, England's Economic Heartland.; Will Gallagher, Strategic Director, East West Rail, and Nicole Morris, Airspace and Noise Performance Manager, Luton Airport.

The Outline Transport Strategy for the Heartland is out for consultation until the end of the month and is available on their website. It was confirmed that an announcement on the preferred route for East West Rail is still expected before Christmas.

The presentation from Luton Airport showed that proposed new flight paths will affect Biggleswade and the surrounding area. The Mayor suggested that Nicole Morris be invited to the Town Council to give her presentation and that surrounding parishes be invited to send representatives.

B22/1004 4. PUBLIC OPEN SESSION

There were no comments from members of the public.

B22/1005 5. INVITED SPEAKER

Invited Speaker: Tom Leeming MSc MRICS,
Development Director of Tritax Symmetry.

Mr. Leeming gave a presentation covering the planned expansion of Stratton Business Park with the addition of offices and warehousing for the Co-Op.
Mr. Leeming took questions and will provide copies of his presentation which will be circulated to Councillors.

B22/1006 6. MEMBERS QUESTIONS

There were no Members questions.

B22/1007 7. MINUTES AND RECOMMENDATIONS OF MEETINGS

B22/1007.1 a. Members received and approved the minutes of the Council Meeting held on Tuesday, 08 October 2019 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

B22/1008 8. MATTERS ARISING

B22/1008.1 From the Minutes of the Town Council Meeting held on Tuesday 08 October 2019.

B22/1008.2 a. Cllr G Fage: **Item 11b – Bus Services in Biggleswade and East Bedfordshire:**
The Locum Clerk obtained the requested information and circulated this to Councillors by email.

b. **Item 13:** It was requested that the Minutes record that the Bedford train station car park closure reported by Cllr Whitaker, is a temporary measure whilst work is being undertaken and the situation will not be permanent.

B22/1009 9. CB/19/02871/FULL – Stratton Park Cottages, Dunton Lane, Biggleswade SG18 8QU

B22/1009.1 a. First floor side extension and single storey rear extension to connect main house with annex.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

24/0909.2 b. **CB/19/03129 – 5 Ivel Gardens, Biggleswade SG18 0AN**
Demolition of garage and rebuild with a first-floor level.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations. In addition, the Council is to ensure that their guidelines on the size of the proposed dwellings are complied with to eliminate detriment in respect of light and privacy of adjacent residents.

B22/1009.3 c. **CB/19/03160/FULL – 4 Lincoln Crescent, Biggleswade SG18 8HW**
Alterations to existing conservatory roof structure replacing glazing with composite roof tiles.

It was **RESOLVED** that the Town Council has **NO OBJECTION** to this Planning Application providing the neighbours are consulted and that any comments they may make are considered by CBC in their deliberations.

B22/1009.4 d. **CB/19/03328/FULL – 36 Drove Road, Biggleswade SG18 8HD**
Erection of 3 No. dwellings.

It was **RESOLVED** that the Town council **OBJECT** to this Planning Application on the grounds of highways safety due to increased traffic, and difficulty of access to Drove Road from the properties, plus poor access for emergency vehicles; also, noise pollution from Weatherley Centre.

10. **ITEMS FOR CONSIDERATION**

B22/1010 a. **Town Centre Management – Car Park Working Group**

B22/1010.1 The Car Park Working Group has met twice and provided a number of proposals including free parking on Saturdays pre-Christmas in November and December 2019. These proposals were to be presented to the next Town Management Centre Meeting (TCM) on the 15th November 2019, but in order to save time Council was asked to consider them now so that they can be implemented in November 2019.

It was **RESOLVED** that the Town Council trial the lifting of the parking restrictions for Saturday parking during November and December 2019. The results of the temporary restrictions will then be taken into consideration for parking review in the future.

B22/1010.2 b. **Biggleswade Joint Committee Terms of Reference**

It was **RESOLVED** to defer this item to the next Council Meeting for receipt of further information.

B22/1010.3 c. **Proposed New Speed Signs – Baden Powell Way**

Members received correspondence and plans supporting speed signs.

Mr Davies from the Biggleswade Community Safety Group attended the meeting in a public capacity and was able to update Councillors. He reported that the Community Safety Group had obtained funding, with no cost to the Council, for the installation of flashing speed signs. This has taken away the need for this area to be monitored by Speedwatch.

It was **RESOLVED** that the Town Council support these plans and thanked Biggleswade Community Safety Group for their work and support in this matter.

B22/1011 11. ITEMS FOR INFORMATION

B22/1011.1 a. Neighbourhood Plan – Progress Document

Members received the Neighbourhood Plan Progress document.

This information was **NOTED**.

B22/1011.2 b. OPCC Newsletter

Members received a copy of the Police and Crime Commissioners newsletter.

Cllrs Strachan and Bond had a very useful meeting with Chief Superintendent David Boyle. The information will be circulated to Councillors.

B22/1011.3 c. CB/TRE/19/00415 – 21 Hazel Walk, Biggleswade SG18 0HQ

Cllr I Bond is happy to speak to the tree surgeon regarding access to the tree, (which is on his land), in order to carry out this work.

B22/1011.3 d. Planning Application Outcomes

Cllr G Fage queried the parking situation for 11 High Street, the application for which has been granted, and will speak to the Town Clerk about this.

This information was **NOTED**.

B12/1012 12. PUBLIC OPEN SESSION

There were no questions from members of the public.

B22/1013 13. EXEMPT ITEMS

The following resolution will be moved that it is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

14a. Quotations

14b. Personnel Item for discussion

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

From: SHIPMAN JOHN
Sent: 18 October 2019 17:06
To: DG-Enquiries
Subject: Biggleswade Town Council and Langford Parish council

Hello

We ask your Mayor and Town Council members to help Langford Parish Council in a significant planning matter.

We draw your attention to the planning application and the public inquiry described below and invite you to submit comments to the inspector before the deadline of 28th October .

We would welcome also your support at the forthcoming planning appeal inquiry which is being held over four days commencing 14th January 2020.

I attach details of this event.

The appellant, Planning Prospects, hopes to win the support of the inspector and obtain permission to build 55 houses between Langford and Biggleswade and thereby diminish the valuable countryside space or gap between the two settlements. The site is outside the Langford building envelope. These houses are NOT needed - CBC has met its five year housing supply target and Langford has already made a huge contribution to the current and planned housing stock. This site is not in the emerging CBC Local Plan and it is not in the draft Langford Neighbourhood Plan. See map and table for further details.

The planning application number is CB/18/04783/OUT. Site at Land west of Langford Road, Langford, SG189QU. CBC rejected the application. Langford Parish Council objected to the application. The appeal reference is APP/P0240/W/19/3236423. Appellant is Planning Prospects. Close of comments is 28th October 2019. See our map for location. Site is at top left with 55 dwellings.

Please find four attached documents

We are happy to discuss this matter with you at anytime. We look forward to your support.

Regards

John Shipman

Tel

Biggleswade
Bedfordshire

Biggleswade Town Council
Old Court House
4 Saffron Road
Biggleswade
SG18 8DL.

To whom it may concern,

I am writing to ask if my Father, the late Rex Huckle, could be recognised by Biggleswade Town Council for the considerable work that he did for the town.

My Father was born near Biggleswade in 1916 married my Mum in 1945 whereupon I was born in 1947 and my late sister in 1952. He was a local market gardener and keen sportman, in particular football and cricket.

My parents were both in the local 'V Gang' and as keen dancers gave dancing lessons at Georges Hall, a venue where my Father would go on to be the MC and front man to performing local bands.

Being very community minded my Father helped form Biggleswade Carnival in the 1950's and became its Chairman. It was his idea to put all the profits into getting the town an open air swimming pool, despite not being a swimmer himself. This was achieved during the 60's and became a very popular meeting place in the town. Soon after its opening my Father started The Beaver Club for disabled children which I believe is still going today using the Leisure Centre Pool.

He also started a warning lights scheme for elderly people living on their own.

My Father became a Town Councillor and went on to be Mayor and along with my Mother and sister went along to The Queens Garden Party at Buckingham Palace in June 1970. I did not attend as male children were not invited! The visit to Buckingham Palace was undoubtedly one of his proudest moments. However, I think if he were here now he would say it was his work for the town and its people and the legacy he has that he was most proud of.

My Father died in 1971 and yet when old photographs were posted on We Love Biggleswade Facebook page people immediately recognised him and spoke so warmly about his work.

The family would be deeply touched if his endeavours for Biggleswade could be recognised in some way? Perhaps in a street name or a plaque at the new Splash Park if it is built. I would be very happy to discuss any suggestions you may have.

Kind regards,

Mr Richard Huckle



Dear Sir/Madam,

London Luton Airport Limited will be consulting, between 16 October and 16 December 2019, on proposals to expand London Luton Airport in terms of the number of passengers and flights it can handle.

To achieve this, we are proposing to make best use of the existing runway by building a new terminal, infrastructure, public transport facilities, and improvements to roads and highways. This will be classified as a Nationally Significant Infrastructure Project, and so will be decided by the National Planning Inspectorate and the Government, rather than by local planning authorities.

As part of this process, we must consult people and communities on our proposals. From October to December we will be holding 34 consultation events across the region, where people can ask the project team questions, and provide their feedback. Our consultation materials and feedback forms will also be available on our website (futureluton.llal.org.uk) and at 31 document inspection venues in libraries and council offices across the three counties region of Bedfordshire, Buckinghamshire and Hertfordshire.

In order to raise awareness about the consultation and to make sure as many people as possible use this opportunity to have their say on our proposals, we hope that you will be able to place the enclosed posters on your noticeboards or in a similar place.

Please feel free to contact the Future LuToN consultation team by telephone on 01582 548782 or by email on futureluton@llal.org.uk if you have any questions about the consultation, events, or how else we are notifying the public.

Yours faithfully,



Programme Director, London Luton Airport Limited



Future LuToN expansion consultation: Making best use of our runway

Have your say on the future of London Luton Airport. Our consultation is open from Wednesday 16 October, with deadline for comments at 11:59 pm on Monday 16 December 2019.

For further information on events or details of our proposals please visit futureluton.llal.org.uk

Expanding London Luton Airport will bring significant benefits that will be shared locally, regionally and nationally. We are committed to minimising and mitigating the impacts of expansion.

Our proposals for achieving airport growth will be displayed at a series of consultation events in your area. At the events you will have an opportunity to view plans, speak to members of the expert project team, and leave your feedback.

Our consultation

We are consulting and asking for your feedback on our expansion plans to make best use of the runway at London Luton Airport.

We are London Luton Airport Ltd – the company that owns London Luton Airport.

Expanding London Luton Airport to handle up to 32 million passengers a year would bring significant benefits that would be shared locally, regionally and nationally.

We recognise that our proposals would bring impacts, for the environment and people who live and work nearby.

We are committed to minimising and mitigating these impacts and are setting out measures to tackle them, including for noise, climate change, air quality and transport.

Our consultation begins on Wednesday 16 October and ends at 11:59 pm on Monday 16 December.

Our proposed development for achieving phased airport growth to 2039 will be displayed at a series of consultation events in your area.

At the events you will have an opportunity to view the proposals, speak to members of the expert project team, and provide your feedback.

The full programme of events is shown overleaf.

All information being presented in support of this consultation can be found on our website at futureluton.llal.org.uk where you can also provide your feedback.

If you do not have access to a computer, please contact us to discuss other ways to view the documents. Contact details are included on the back of this newsletter.

Since our first consultation held in summer 2018, we have reviewed all of the feedback provided to help develop our proposals.

We are consulting again now to show you how our plans have developed, and to hear your views.

Ensuring everyone benefits

We are proud of the benefits that London Luton Airport already brings to Luton and nearby communities, including:

- Direct employment of 9,900 jobs at the airport
- Support for around 15,600 jobs across Bedfordshire, Buckinghamshire and Hertfordshire, and 27,500 nationally
- National economic contribution of £1.8bn, including £1.1bn into the three counties and £880m for Luton

- Our own Community Funding Programme, which has already provided more than £120m over the last ten years for local charities and voluntary organisations in Luton and beyond, for the benefit of communities most impacted by airport operations

Future benefits would include:

- An increase of 5,600 direct jobs at the airport by the time it is handling 32 mppa. By this time, London Luton Airport could be supporting around 24,600 jobs across Bedfordshire, Buckinghamshire and Hertfordshire, and 43,600 nationally

- An increase of £2bn in the airport's national economic contribution by 2039, including £1.3bn more within Luton and the three counties
- A new funding package worth up to £14m a year for local authorities representing neighbouring communities most affected by airport operations
- Support in Luton for the council's clear goal to tackle poverty and improve lives

Future LuToN expansion consultation: Making best use of our runway

We, London Luton Airport Limited, owner of London Luton Airport, are consulting on our expansion plans to make best use of our runway and invite you to have your say on our proposed development.

We reviewed and considered all the feedback received during our summer 2018 consultation to help develop our expansion proposals. We are now consulting again to show you how our plans have evolved since then, and to hear your views.

A series of events will be taking place in various different areas, see below to find your nearest one:

Date	Town/village	Venue address	Time
Fri 25 Oct	Luton	Maidenhall Primary School, Newark Road, LU4 8LD	4pm – 8pm
Sat 26 Oct	Luton	Wigmore Church & Community Centre, Crawley Green Road, LU2 9TE	11am – 5pm
Tues 29 Oct	Dagnall, Bucks	Dagnall Village Hall, Dunstable Road, HP4 1RG	4pm – 8pm
Wed 30 Oct	Marshalswick, St Albans	Marshalswick Community Centre, The Ridgeway, AL4 9TU	2pm – 8pm
Thurs 31 Oct	Caddington, Beds	Caddington Sports and Social Club, Manor Road, LU1 4HH	2pm – 8pm
Fri 1 Nov	Pitstone, Bucks	Pitstone Memorial Hall, Vicarage Road, LU7 9EY	2pm – 8pm
Sat 2 Nov	Wendover	Wendover Memorial Hall, Wharf Road, HP22 6HF	11am – 3pm
Mon 4 Nov	Hertford	The Mill Bridge Rooms, The Seed Warehouse, The Wash, SG14 1PX	4pm – 7pm
Tues 5 Nov	Hitchin	Hitchin Town Hall, Brand Street, SG5 1HX	2pm – 8pm
Wed 6 Nov	Whitwell, Herts	Whitwell New Fellowship Hall, 9 Bendish Lane, SG4 8HX	2pm – 8pm
Thurs 7 Nov	Wheathampstead, Herts	The Memorial Hall, Marford Road, AL4 8AY	2pm – 8pm
Fri 8 Nov	Berkhamsted	Civic Centre, 161 High Street, HP4 3HB	3pm – 7pm
Mon 11 Nov	Flamstead, Herts	Flamstead Village Hall, Church Road, AL3 8BN	4.30pm – 8pm
Tues 12 Nov	Harpenden	Southdown Room, Harpenden Public Halls, Southdown Road, AL5 1TE	2pm – 8pm
Wed 13 Nov	Welwyn	Civic Centre, Prospect Place, AL6 9ER	4pm – 8pm
Thurs 14 Nov	Aylesbury	The Gateway, Gatehouse Road, HP19 8FF	4pm – 8pm
Fri 15 Nov	Luton	St Francis Church, Carteret Road, LU2 9JZ	4pm – 8pm
Sat 16 Nov	Borehamwood	Fairway Hall, Brook Close, WD6 5BT	11am – 3pm
Mon 18 Nov	Markyate, Herts	Markyate Village Hall, 39 Cavendish Road, AL3 8PS	2pm – 8pm
Tues 19 Nov	Luton	Stockwood Discovery Centre, London Road, LU1 4LX	2pm – 8pm
Thurs 21 Nov	Nash Mills, Herts	Nash Mills Village Hall, Lower Road, HP3 8RT	4pm – 8pm
Sat 23 Nov	Watford	Holywell Community Centre, Chaffinch Lane, WD18 9QD	11am – 3pm
Mon 25 Nov	Breachwood Green, Herts	Breachwood Green Village Hall, Chapel Road, SG4 8NX	2pm – 8pm
Tues 26 Nov	Letchworth	The Broadway Hotel, Broadway, SG6 3NZ	4pm – 8pm
Wed 27 Nov	Redbourn	Redbourn Village Hall, 63 High Street, AL3 7LW	2pm – 8pm
Thurs 28 Nov	Luton	Ramridge Primary School, Turners Road North, LU2 9AH	4pm – 8pm
Fri 29 Nov	St Albans	Jubilee Centre, Catherine Street, AL3 5BU	2pm – 8pm
Sat 30 Nov	Royston, Herts	Market Hill Rooms, Fish Hill, SG8 9JL	11am – 3pm
Mon 2 Dec	Luton	Marsh Farm Futures, The Moakes, LU3 3QB	4pm – 8pm
Tues 3 Dec	Dunstable	Dunstable Conference Centre, 51 High Street North, LU6 1JF	4pm – 8pm
Wed 4 Dec	Tring	Nora Grace Hall, Faversham Close, HP23 5BA	2pm – 8pm
Thurs 5 Dec	Stevenage	Arts and Leisure Centre, Lytton Way, SG1 1LZ	4pm – 8pm
Fri 6 Dec	Eaton Bray, Beds	Eaton Bray Village Hall, Church Lane, LU6 2DJ	4pm – 8pm
Sat 7 Dec	Slip End, Beds	Slip End Village Hall, The Cross Roads, Markyate Road, LU1 4BJ	11am – 3pm



Have your say on the future of London Luton Airport. Our consultation is open from Wednesday 16 October, with deadline for comments at 11:59 pm on Monday 16 December 2019.

If you are unable to make any of the events, our materials will be available to read in the below venues:

Check with your local document inspection venue for opening hours

Aylesbury Vale District Council, The Gateway, Gatehouse Road, Aylesbury HP19 8FF

Baldock Library, Simpson Drive, Baldock SG7 6DH

Beacon Villages Community Library, Old Town Hall, High Street, Ivinghoe LU7 9EP

Bury Park Library, Bury Park Community Centre, 161 Dunstable Road, Luton LU1 1BW

Cambridge City Council, Mandela House, 4 Regent Street, Cambridge CB2 1BY

Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

Central Bedfordshire Council, Watling House, High Street North, Dunstable LU6 1LF

Dunstable Library, The Dunstable Centre, Court Drive, Dunstable LU5 4JD

Harpenden Library, 27 High Street, Harpenden AL5 2RU

Hemel Hempstead Library, The Forum, Marlowes, Hemel Hempstead HP1 1DN

Hertfordshire County Council, County Hall, Pegs Lane, Hertford SG13 8DQ

Hitchin Library, Paynes Park, Hitchin SG5 1EW

Huntingdonshire District Council, Pathfinder House, St Mary's Street, Huntingdon PE29 3TN

Leagrave Library, Marsh Road, Luton LU3 2NL

Letchworth Library, Broadway, Letchworth Garden City SG6 3PF

Lewsey Library, Landrace Road, Luton LU4 0SW

Luton Central Library, St George's Square, Luton LU1 2NG

Luton Council, Town Hall, George Street, Luton LU1 2BQ

Marsh Farm Library, Lea Manor High School, Northwell Drive, Luton LU3 3TL

Milton Keynes Central Library, 555 Silbury Boulevard, Central Milton Keynes MK9 3HL

Milton Keynes Council, Civic Offices, 1 Saxon Gate East, Central Milton Keynes MK9 3EJ

North Hertfordshire District Council, Council Offices, Gernon Road, Letchworth Garden City SG6 3JF

South Cambridgeshire Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge CB23 6EA

St Albans Council, Civic Centre, St Peter's St, St Albans AL1 3JE

St Albans Library, The Maltings, Chequer Street, St Albans AL1 3JQ

Stevenage Borough Council, Daneshill House, Danestrete, Stevenage SG1 1HN

Stevenage Central Library, Southgate, Stevenage SG1 1HD

Stopsley Library, 598 Hitchin Road, Luton LU2 7UN

Tring Library, High Street, Tring HP23 4AF

Welwyn Library, Civic Centre, Prospect Place, Welwyn AL6 9ER

Wendover Community Library, High Street, Wendover HP22 6DU



MEETING DATES FOR 2019/2020
Approved 22 January 2019

DATES	TIME	1 ST MEETING	TIME	2 ND MEETING
2019				
12 February	7.00pm	Council		
19 February	7.00 pm	Town Centre Management		NP Meetings 9.00am
21 February	10.00am	Personnel		6 th February
26 February	7.00 pm	Council		20 th February
12 March	7.00 pm	Council		6 th March
19 March	7.00 pm	Public Land & Open Spaces		20 th March
26 March	7.00 pm	Council		3 rd April
09 April	7.00 pm	Council		17 th April
23 April	7.30 pm	Annual Assembly – Moved for Local Elections.		
14 May	7.00pm	Annual Statutory		8 th May
22 May	2.30pm	Biggleswade JC - Chicksands		
28 May	7.00 pm	Council		15 th May
04 June	7.00 pm	Town Centre Management		29 th May
11 June	7.00 pm	Council		12 th June
18 June	7.00 pm	Public Land & Open Spaces		
20 June	10.00am	Personnel		26 th June
25 June	7.00 pm	Council		
09 July	7:00 pm	Council		10 th July
11 July	2.30pm	Biggleswade JC - Chicksands		
16 July	7.00pm	Finance & General Purposes		24 th July
23 July	7.00 pm	Council		
13 August	7.00 pm	Council		7 th August
15 August	10.00am	Personnel		
20 August	7.00 pm	Town Centre Management		21 st August
27 August	7.00 pm	Council		
10 September	7:00 pm	Council		4 th September
17 September	7.00 pm	Public Lands & Open Spaces		
19 September	2.30 pm	Biggleswade JC - Biggleswade		18 th September
24 September	7.00 pm	Council		
08 October	7.00 pm	Council		2 nd October
22 October	7.00 pm	Council		16 th October
05 November	7.00pm	Town Centre Management		30 th October
12 November	7.00pm	Council		
19 November	7.00pm	Finance & General Purposes		13 th November
26 November	7.00pm	Council		27 th November
28 November	10.00am	Personnel		
10 December	7.00pm	Council		11 th December
17 December	7.00pm	Public Land & Open Spaces		

		2020		
14 January	7.00pm	Council		NP Meetings 9.00am
21 January	7.00pm	Finance & General Purposes		8 th January
23 January	2.30am	Biggleswade JC - Chicksands		22 nd January
28 January	7.00pm	Council		
11 February	7.00pm	Council		5 th February
18 February	7.00pm	Town Centre Management		19 th February
25 February	7.00pm	Council		
10 March	7.00pm	Council		4 th March
17 March	7.00pm	Public Land & Open Spaces		18 th March
19 March	2.30.pm	Biggleswade JC - Biggleswade		
24 March	7.00pm	Council		

From: Partnerships Community & Engagement Team
Sent: 31 October 2019 15:52
To: All Town & Parish Council Clerks
Cc: Partnerships Community & Engagement Team
Subject: Review of polling places and polling districts

Dear Clerks

Central Bedfordshire Council is conducting a review of its polling places and polling districts.

The review is an ideal opportunity for electors, town and parish councils, community groups and other interested people to share their opinions on the existing polling district boundaries, polling places, and polling stations and, where possible, suggest alternative solutions. Although a review is carried out every five years, it does not prevent changes being made at any time between reviews.

To have your say, fill out a questionnaire online at www.centralbedfordshire.gov.uk/consultations. The consultation is open until 11 December 2019.

Residents can also get a paper copy of the questionnaire by post or e-mail at: Electoral Services, Priory House, Monks Walk, Chicksands SG17 5TQ or electoral.registration@centralbedfordshire.gov.uk

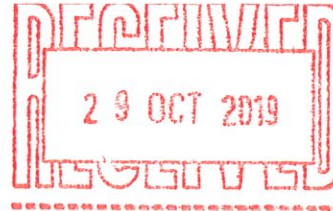
Partnerships and Community Engagement
Chief Executive's Team

Central Bedfordshire Council Priory House, Monks Walk, Chicksands, Shefford, Bedfordshire, SG17 5TQ

Development Management

Central Bedfordshire Council

Priory House, Monks Walk
Chicksands, Shefford
Bedfordshire SG17 5TQ
www.centralbedfordshire.gov.uk



Council 12112019
Items for Information
Item 11a Works to trees

The logo for Central Bedfordshire, featuring a green circle with the text 'Central Bedfordshire' in white.

Central
Bedfordshire

Mr Rob McGregor
Clerk to Biggleswade Town Council
The Old Court House
4 Saffron Road
Biggleswade
Beds
SG18 8DL

Contact Pat Longland
Direct Dial 0300 300 4431
Email planning@centralbedfordshire.gov.uk
Your Ref
Date 28 October 2019

Dear Mr McGregor,

Application No: CB/TCA/19/00483

Proposal: Works to trees in a conservation area: Raise crown over highway to give circa 5.5m clearance, reduce extending lateral by circa 2.5m, back to suitable pruning point to bring back into shape, remove epicormic growth on stem to T1 Lime Tree. Remove epicormic growth on stem, prune low branches away from fence to give circa 1.5m clearance to T2 Lime Tree. Remove epicormic growth on stem to circa 3m, prune back from neighbouring wall to give circa 1.5m clearance to T3 Lime Tree.

Location: Claremont Court, Rose Lane, Biggleswade

I have received an application to carry out work to tree(s) at the above property which is within the **Biggleswade Conservation Area**. You can view the application details and documents on our website by visiting:

<http://www.centralbedfordshire.gov.uk/tree-works-register>.

If you wish to comment on the application, please do so in writing by **18 November 2019** quoting the above application number.

All letters received are open to public view and therefore cannot be treated in confidence. Normally, your letter will not be acknowledged.

Yours sincerely,

Pat Longland
Trees & Landscape Officer



Application for tree works: works to trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area.

Town and Country Planning Act 1990

Publication of applications on planning authority websites.

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

1. Trees Location

Number	<input type="text"/>
Suffix	<input type="text"/>
Property name	Claremont Court
Address line 1	Rose Lane
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>
Town/city	Biggleswade
Postcode	SG18 0JZ

If the location is unclear or there is not a full postal address, describe as clearly as possible where it is (for example, 'Land to rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road')

Easting (x)	519075
Northing (y)	244791

Description

2. Applicant Details

Title	Mr
First name	<input type="text"/>
Surname	Loia
Company name	<input type="text"/>
Address line 1	Claremont Court, Rose Lane
Address line 2	<input type="text"/>
Address line 3	<input type="text"/>

2. Applicant Details

Town/city	Biggleswade
Country	
Postcode	SG18 0JZ
Primary number	
Secondary number	
Fax number	
Email address	

Are you an agent acting on behalf of the applicant?

Yes No

3. Agent Details

Title	Mr
First name	Jonathan
Surname	Boocock
Company name	Global Tree Solutions Ltd.
Address line 1	Nursery Cottage Mill Farm
Address line 2	Great North Road
Address line 3	
Town/city	ALCONBURY
Country	
Postcode	PE28 4EX
Primary number	
Secondary number	
Fax number	
Email	

4. What Are You Applying For?

Are you seeking consent for works to tree(s) subject to a Tree Preservation Order?

Yes No

Are you wishing to carry out works to tree(s) in a conservation area?

Yes No

5. Identification of Tree(s) and Description of Works

Please identify the tree(s) and provide a full and clear specification of the works you want to carry out.

You might find it useful to contact an arborist (tree surgeon) for help with defining appropriate work.

Where trees are protected by a Tree Preservation Order, please number them as shown in the First Schedule to the Tree Preservation Order where this is available. You should use the same numbering on your sketch plan (see help for sketch plan requirements).

Please provide the following information:

- Tree species

5. Identification of Tree(s) and Description of Works

- The number used on the sketch plan); and
- A description of the proposed works.

Where trees are protected by a Tree Preservation Order you must also provide:

- Reasons for the work; and where trees are being felled
- Proposals for planting replacement trees (including quantity, species, position and size) or reasons for not wanting to replant.

e.g. Oak (T3) - fell because of excessive shading and low amenity value. Replant with one standard ash in same position.

T1 - 1x Lime - Raise crown over highway to give circa 5.5m clearance. Reduce extending lateral by circa 2.5m, back to suitable pruning point to bring back into shape. remove epicormic growth on stem
T2 - 1x Lime - Remove epicormic growth on stem, prune low branches away from fence to give circa 1.5m clearance
T3 - 1x Lime - Remove epicormic growth on stem to circa 3m, Prune back from neighbouring wall to give circa 1.5m clearance.

6. Trees - Additional Information

For all trees

A sketch plan clearly showing the position of trees listed in the question 'Identification of Tree(s) and Description of Works' MUST be provided when applying for works to trees covered by a Tree Preservation Order. A sketch plan is also advised when notifying the LPA of works to trees in a conservation area (see guidance notes).

It would also be helpful if you provided details of any advice given on site by an LPA officer.

For works to trees covered by a TPO

Please note: If none of the proposed work involves trees covered by a TPO, please answer 'No' to the two questions below

Please indicate whether the reasons for carrying out the proposed works include any of the following. If so, your application MUST be accompanied by the necessary evidence to support your proposals (see guidance notes for further details).

1. Condition of the tree(s) - e.g. it is diseased or you have fears that it might break or fall Yes No

If Yes, you are required to provide written arboricultural advice or other diagnostic information from an appropriate expert.

2. Alleged damage to property - e.g. subsidence or damage to drains or drives. Yes No

If Yes, you are required to provide for:

- Subsidence: A report by an engineer or surveyor (to include a description of damage, vegetation, monitoring data, soil, roots and repair proposals) and a report from an arboriculturist to support the tree work proposals.

- Other structural damage (e.g. drains walls and hard surfaces): Written technical evidence from an appropriate expert, including description of damage and possible solutions.

Documents and plans (for any tree)

Are you providing additional information in support of your application (e.g. an additional schedule of work for question 'Identification of Tree(s) and Description of Works')? Yes No

7. Tree Ownership

Is the applicant the owner of the tree(s)? Yes No

If No, please provide the address of the owner (if known and if different from the tree location):

Name/Company

Title:

First name:

Surname:

Company name:

Address

Number:

Suffix:

Property name:

Address line 1:

Address line 2:

7. Tree Ownership

Address line 3

Town/city

Postcode

Contact Details

Primary number

Secondary number

Fax number

Email address

8. Tree Preservation Order Details

If you know which TPO protects the tree(s), enter its title or number

9. Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

Yes No

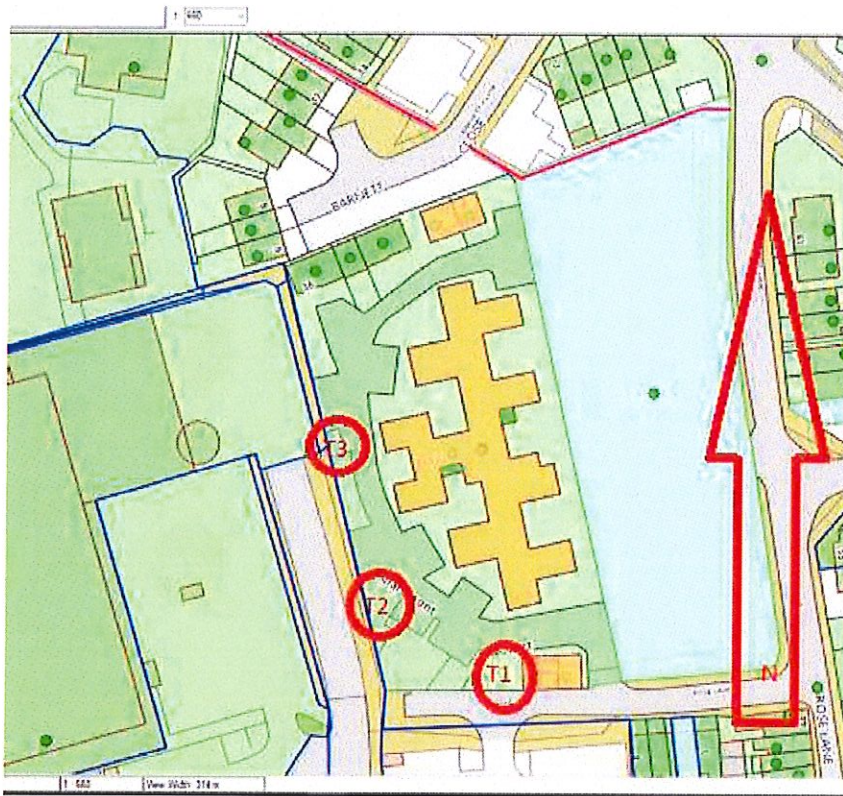
For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

10. Trees - Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Date (cannot be pre-application)



Good evening Councillor Strachan and Councillor Bond,

I have been asked if I would give you both an update on the work the Local Community Policing Team have completed and that is in progress around the issues and concerns you have brought to the attention of Chief Superintendent Boyle this evening.

In response to the information you have around drugs being sold at McDonalds- my colleague PCSO Jessica Hirst has been speaking to the manager at the Biggleswade unit and he is very eager for us to hold Surgeries/ drop in sessions there. We are meeting him this weekend to discuss further and get some dates in our diaries. We can discuss the concerns around drug dealing whilst we are there and as you can imagine the presences whilst carrying out these engagements in and around McDonalds should discourage this activity. With the added benefits of working with McDonalds I am hoping there will be a noticeable difference.

As for the drug activity around the Basketball court (Eagle Farm) we can carry out patrols, engaging with the young people and try and establish who is involved and when this is happening. The input the council will be having around submitting intelligence and report will help us achieve this.

My update on Dark lane- when first reported Officers did go out and the following day, I spent several hours in Ivel Gardens speaking to residents followed by door knocking in Shortmead Street where the lane comes out, as this was on foot any offenders in the area would of seen my presences. We also spoke to a business opposite to gather as much intelligence as possible. We then continued patrols over the following weeks, looked at CCTV, put up Police Patrol Posters, so offenders are aware we are checking the Lane. Advise was given in relation to the shrubs and overgrown trees, asking if this could be looked at and at the appropriate time cut back. Since then I have had positive feedback that there is little activity there now and just this afternoon an Officer came in to our Officer stating he has been asked by a member of the public to update me that the problems in Dark Lane have stopped. Unfortunately, realistically we are unable to stop all drug dealing but I am hopeful in the area of Dark Lane it has been reduced considerably.

The last concern raised to me is the alleyway between Mead End and London Road, this is an area a few years ago I worked on, with multi-agency working including CAPs we addressed the rubbish, under-age drinking, damaged fencing and Anti-Social Behaviour from young people. This improved the location and the problems, but I am aware that this is another alleyway in Biggleswade that is potentially being used for drug dealing and is a cut through between the roads. We are now working on gathering intelligence around individuals who may be committing these offences, we can also look at patrolling the area to deter the individual.

The work around Carter Meadow will be ongoing, previously due to the increase in vehicle crime both myself and PCSO HIRST have been to the area carry out foot patrols and deliver crime prevention material to the homes, followed by patrols when in the area.

I hope this has helped to reassure you that we are focused on addressing the concerns highlighted in Biggleswade and if you have any question or further information to help us in these areas please let us know

Kind Regards

PCSO 4763 Ann Jeeves



Rt Hon Alistair Burt MP

Serving the constituency of North East Bedfordshire

Mr Rob McGregor
Biggleswade Town Council
Town Council Clerk
The Old Court House
4 Saffron Road
Biggleswade
Bedfordshire
SG18 8DL

22 OCT 2019

Dear Rob,

As you may have heard I will not be contesting the next general election, and will be standing down as MP for NE Bedfordshire after eighteen years.

I wanted firstly to express my thanks and appreciation to you for your engagement over the years, and your commitment and service to my constituents. I have always valued the democratic tier closest to people, and hope that the meetings we have had, individually or in company with other councils over the years, have been as useful to you as they have been to me.

Secondly NE Bedfordshire is a large constituency and it has never been possible for me to have been in every part of it as often as I would have wished. I very much appreciate your understanding of this, not least when for the last few years my service as MP has included Ministerial time at the Foreign Office and DFID, and extensive travel abroad. My hardworking team have always been available, and I am very grateful to them for the contact they have kept up with you.

I don't have any inside knowledge of when the election will be! In the meantime my work continues as normal, and will do so until the election is called and Parliament dissolved.

However I want to prepare for the future, and handover as seamlessly as possible. I would therefore be very grateful if you could send me a note, perhaps no more than a couple of pages, setting out what you see as the issues facing you over the next couple of years. I can then go over these with my successor, of whatever Party, to ensure the next MP hits the ground running.

Website: www.alistair-burt.co.uk Email: alistair.burt.mp@parliament.uk

Constituency Office: 01767 317224

Westminster Office: 020 7219 8132 Fax: 020 7219 1740

House of Commons, London SW1A 0AA



Depending on the election date, we may or may not meet again in my current capacity, though Eve and I have no plans to leave Bedfordshire so I hope we will be seeing each other at an event in time to come. It remains only for me to repeat my thanks to you, and convey what a privilege it has been to represent you as your MP, surely the greatest honour to which a citizen can aspire.

Kind regards



Rt Hon Alistair Burt MP

Just to thank all of you on the Council
for your long engagement with me on many
issues - from traffic, to planning, to leisure
- all sorts of things! It's been a pleasure
for me - all the very best for the future.